



**Board of Directors Meeting Minutes
Joint Meeting of the Foundation and Club Board of Directors
September 18, 2022**

- The Emerald Valley Pickleball Club Board of Directors met jointly with Emerald Valley Pickleball Foundation Board of Directors on September 18, 2022.
- The meeting was held in person at Lane Community College.
- The meeting was called by the Board of Directors of each organization.
- The notice for the meeting was given more than seven days in advance in writing.
- The Club directors present for the meeting were: Eric Wold (President), Roger Schaljo (Vice President), Maureen McCauley (Treasurer), Kat Beal (Secretary), Chris Payne, Jeff Seldon, Whit Hemphill, Ann Larivee, and Bob Block.
- The Foundation directors present for the meeting were: Alicia Hays (President), Eric Wold (Secretary), Marty Daley (Treasurer), Karen Gaffney, Jul Gray, and Roger Schaljo.
- No directors were absent for the meeting.
- A Quorum was present for the Club because there are currently 9 directors on the Club Board and 9 of them were present at this meeting. A Quorum was present for the Foundation because there are currently 6 directors on the Foundation Board and 6 of them were present at this meeting.

1. Introductions

2. Regional Pickleball Facility at LCC

- a. Planning and Design of Site - The Planning and Design committee (Jul, Roger, Jeff, and Eric) presented the current working “vision design” for the new pickleball facility at LCC. The Foundation Board has contracted with Cameron McCarthy Landscape Architecture and Planning to provide photo-visualization services. The current vision is for 10 covered courts, 14 outdoor courts, and 2 championship courts that will facilitate hosting large tournaments, as well as provide ample courts for the community. The courts will be lighted, individually fenced and gated, and are naturally sheltered from the north wind.
- b. Options for Construction Depending on Funding - LCC is currently using the site for construction staging - our construction can begin after June 1, 2024 at the earliest. If we can, we will build the whole facility at once; if full funding hasn't been secured

we'll build in phases, with the priority being to get courts built that will be immediately playable while we continue to raise funds for additional phases.

3. Meeting moved inside

4. Review of Committees and Membership

- a. Both boards discussed active Club and Foundation committees and staffing of those committees. There are currently 4 Foundation, 9 Club, and 2 joint committees. The boards discussed protocol for adding members to committees. The Foundation board will vote to add any new member from the club board to any Foundation committee. Similarly, the Club board will vote to add non-board members to any Club and Foundation committee.
- b. FOUNDATION board vote. The following motion was made by Jul Gray, seconded by Eric Wold, and unanimously passed:

RESOLVED to add Ann Larivee to the Foundation's Major Donations and Grants Committee.

5. Review of Key Elements of the MOU between Club, Foundation, and LCC

- a. Eric and Karen reviewed key elements of the MOU and roles of each signatory:
 - LCC will allow for the construction and use of the facility at no cost, provide existing parking, and pay for utilities including water and electricity. They retain a right to use the facility for classes, events, etc. related to their mission.
 - The Foundation will raise funds for construction, award and oversee the construction contracts, and continue to raise funds for on-going maintenance once construction is complete.
 - The Club will be responsible for day-to-day operation and maintenance of the courts including scheduling, programming (managing reservations, courts availability and events), and coordinating with LCC.

6. Other Club and Foundation Roles and Responsibilities with respect to the regional facility

- a. The Foundation's roles include maintaining relationships with donors and managing the capital campaign.
- b. The Club's role focuses on operation, maintenance, and coordination.

8. Wrap up and review

- a. Both Boards agreed to meet jointly at least once a year.
- b. The Foundation Board will review the donor page on the website and consider how to process information while preserving financial confidentiality.

Adjournment: There being no further business, the joint meeting was adjourned.

Signature of Club Secretary: *Kat Beal*

Date: September 26, 2022

Signature of Foundation Secretary: *Eric N. Wold*

Date: October 18, 2022